



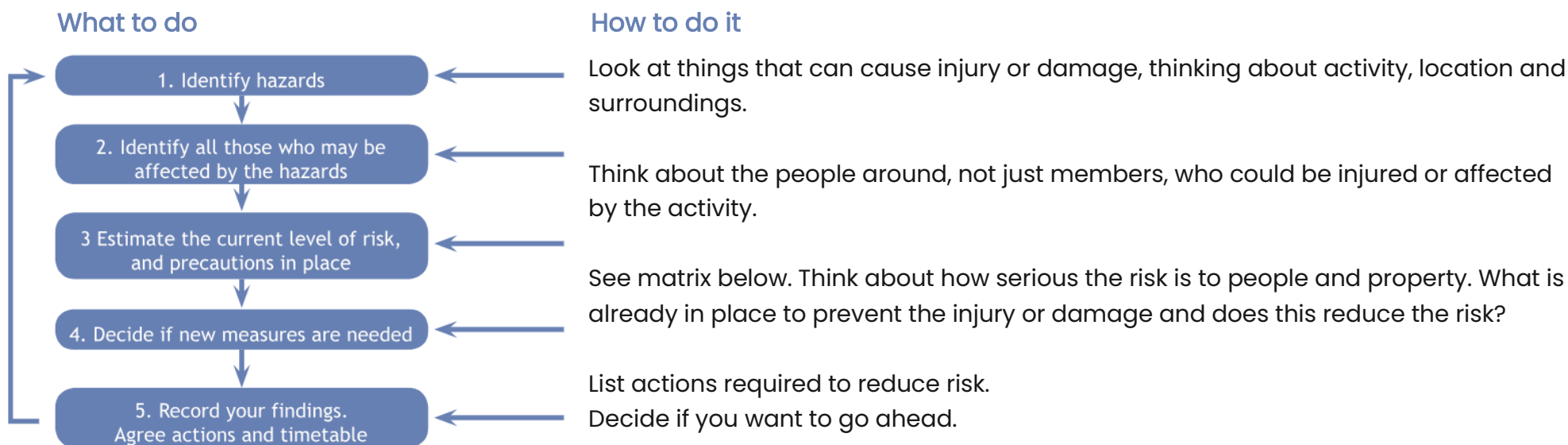
# Risk assessment Including coronavirus considerations

Using this template, you should risk assess activities, trips and events in line with Girlguiding’s risk assessment policy. Using the information on the website and this cover page, you should be able to identify effective risk management strategies and tasks to ensure that activities run safely and effectively.

For more information or support with risk assessments, please speak to your local commissioner.

- **Hazards** are anything that has the potential to cause harm (e.g. cars, trip hazards, exposed electrical wires, theft, etc.).
- **Risk** is the likelihood of something happening, combined with the severity of the harm that could be caused by one or more hazards

Risk management is a dynamic cycle that needs to be repeated in order to effectively manage risk. The frequency of reassessment will depend on activity, and new risks could occur that have not previously been assessed. In this instance, a dynamic risk assessment is required.



Make sure everyone knows what they are going to do and by when. Make sure it is done and record it.

Severity Likelihood	Slight harm (Superficial injuries, minor cuts and bruises)	Harmful (Minor fractures, ill health leading to minor disability)	Extremely harmful (Multiple injuries, major fractures, fatalities)
<b>Unlikely</b> (Rarely happens)	Low risk	Low risk	Medium risk
<b>Likely</b> (Often happens)	Low risk	Medium risk	High risk
<b>Very likely</b> (Nearly always happens)	Medium risk	High risk	High risk

### Event information and risk assessment approval:

Event/Activity (brief description): <b>Deer Park – Adventurous party</b>	Date: <b>30/03/2024</b>
Total attending: Up to 12 participants, minimum 3 supporting adults throughout, plus 1 or 2 instructors during the site activity.	Those attending: members of the public
Consent for event/activity forms completed: N/A	Venue: Deer Park Activity Centre
Instructor qualification checked* N/A	
<b>Decision:</b> once all the actions are carried out can you eliminate or safely manage the risk of harm to ensure you can safely go ahead with this event/activity (i.e. have degree of challenge, harm and risk whilst being confident the control measures in place will keep girls safe)	Yes
If you answered 'no' to the above <i>decision</i> question, please explain why:	
Risk assessment completed by: Anne Anderson	Role: Volunteer
Risk assessment due for review (must be reviewed with every change to either the activity or government guidance on coronavirus safety measures):	Date: 30/03/2025

† Adults refers to adult volunteers who are part of the event/activity delivery team

\*Refer to the Activities Finder for information about instructor qualifications

<b>Hazards</b> What could cause harm or damage?	<b>Who or what is at risk of being affected and how?</b>	<b>What are you already doing?</b> How have you reduced the risk already?	<b>Likelihood of risk occurring (L/M/H)</b>	<b>Severity of risk (L/M/H)</b>	<b>Are further controls necessary?</b> What else needs to happen to reduce the risk to an acceptable level?	<b>Action by:</b> name/date
<p>This risk assessment should be read in conjunction with the wood risk assessment, the risk assessment for outdoor visits and the relevant adventurous activity risk assessment.</p> <p>All risk assessments can be found on the <a href="#">Deer Park website</a>.</p>						
Lost child	Children – distress, accident, injury, drowning, safeguarding issue  Parent/carer(s) – distress	Party organisers are responsible for children throughout the session.	Low	Medium	Adult:child ratios set to 1:5, with a minimum of 3 adults present.  Pre-party information reminds party organiser of the need to supervise children throughout and asking them to pass this information to their visitors.	Party organisers – throughout their party
Extreme weather	All – sunburn, hypothermia, hyperthermia	Deer Park team to monitor weather forecast ahead of the booking. If necessary, change plans.  Party organiser to ensure participants have suitable and adequate clothing and sun protection.  At least one Deer Park team member on site with 1st aid training and a first aid kit available.	Low	Medium	Website and pre-party information reminds party organiser of the need to dress appropriately for the weather and asking them to pass this information to their visitors.	Deer Park team – prior to session  Party organiser – prior to session

<b>Hazards</b> What could cause harm or damage?	<b>Who or what is at risk of being affected and how?</b>	<b>What are you already doing?</b> How have you reduced the risk already?	<b>Likelihood of risk occurring (L/M/H)</b>	<b>Severity of risk (L/M/H)</b>	<b>Are further controls necessary?</b> What else needs to happen to reduce the risk to an acceptable level?	<b>Action by:</b> name/date
Road and car park	All – accident, injury	Party organiser informed that toilets are located across the road on the main site. All children should be accompanied to the toilets.	Low	Medium	Pre-party information reminds party organiser of the need to supervise children throughout and asking them to pass this information to their visitors.	Deer Park team – prior to session  Party organiser – prior to session
Food activities	All – illness  Those with allergies - allergic reaction	Party organiser manages all aspects of refreshment during the party.	Low	High		Party organiser – prior to the session
Inappropriate behaviour	All party goers/ other centre visitors – hearing/ seeing inappropriate behaviour/ language  Deer Park team – abuse from visitors	Alcohol is not permitted at children’s parties.  Alcohol is only permitted at adult’s parties with permission from the Deer Park team. This permission is based on other bookings at the time.	Low	Medium	Pre-party information reminds party organiser of these rules and asking them to pass this information to their visitors.	Deer Park team – prior to session  Party organiser – prior to session