



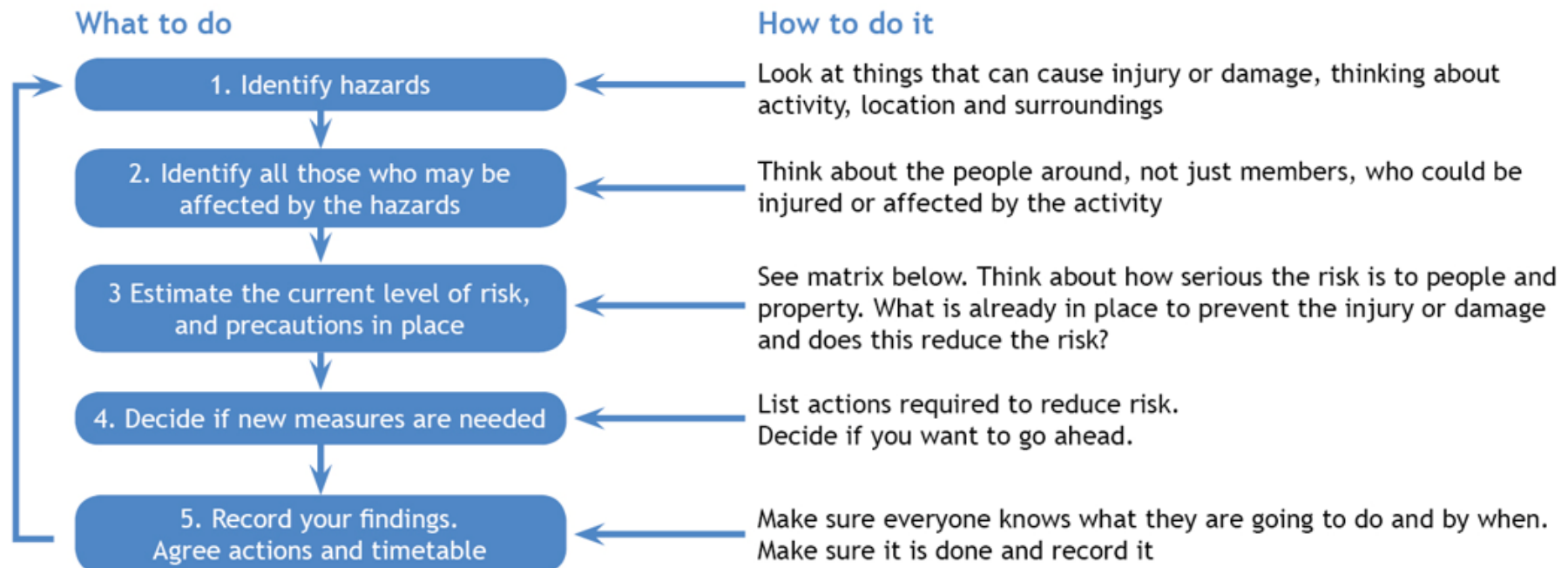
# Risk Assessment: Event/Activity

Using this template, you should risk assess activities, trips and events in line with Girlguiding's Risk Assessment Policy. Using the information on the website and this cover page, you should be able to identify effective risk management strategies and tasks to ensure that activities run safely and effectively.

For more information or support with risk assessments, please speak to your local commissioner.

- **Hazards** are anything that has the potential to cause harm (e.g. cars, trip hazards, exposed electrical wires, theft, etc.).
- **Risk** is the likelihood of something happening, combined with the severity of the harm that could be caused by one or more hazards

Risk management is a dynamic cycle that needs to be repeated in order to effectively manage risk. The frequency of reassessment will depend on activity, and new risks could occur that have not previously been assessed. In this instance, a dynamic risk assessment is required.



Severity Likelihood	Slight harm (Superficial injuries, minor cuts and bruises)	Harmful (Minor fractures, ill health leading to minor disability)	Extremely harmful (Multiple injuries, major fractures, fatalities)
Unlikely (Rarely happens)	Low risk	Low risk	Medium risk
Likely (Often happens)	Low risk	Medium risk	High risk
Very likely (Nearly always happens)	Medium risk	High risk	High risk

### Event information and risk assessment approval:

Event/Activity (brief description): <b>Golf Frisbee</b>		Date: <b>05/05/2023</b>
Total attending: No maximum on numbers, however relevant adult supervision should be included.		Those attending: Girlguiding units or other youth organisations, other charities.
Consent for Event/Activity forms completed:	N/A	Venue: Deer Park Activity Centre
Instructor qualification checked*	N/A	
<b>Decision:</b> once all the actions are carried out can you eliminate or safely manage the risk of harm to ensure you can safely go ahead with this event/activity (i.e. have degree of challenge, harm and risk whilst being confident the control measures in place will keep girls safe)		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If you answered 'no' to the above <i>decision</i> question, please explain why:		
Risk assessment completed by: Anne Anderson		Role: Volunteer/Instructor
Risk assessment due for review (must be reviewed with every change to either the activity or government guidance on coronavirus safety measures):		Date: 05/05/2024

<sup>1</sup> Adults refers to adult volunteers who are part of the event/activity delivery team

\*Refer to the Activities Finder for information about instructor qualifications

### Note to leaders:

We recommend you agree with your commissioner in advance how long they will need to review your risk assessment.

<b>Hazards</b> What could cause harm or damage?	<b>Who or what is at risk of being affected and how?</b>	<b>What are you already doing?</b> How have you reduced the risk already?	<b>Likelihood of risk occurring</b> (L/M/H)	<b>Severity of risk</b> (L/M/H)	<b>Are further controls necessary?</b> What else needs to happen to reduce the risk to an acceptable level?	<b>Action by:</b> name/date
Faulty equipment	All - injury	All equipment is checked regularly.	Low	Low	Group leaders setting this activity up for themselves are asked to check the equipment over before use and should not use any faulty items.	Centre team - quarterly
Being hit by frisbee	All - injury	Ensure all are aware of the game taking place.  Only have 3 frisbees in use at any one time.  Make sure participants and leaders watch the throw being taken.  Thrower to shout frisbee prior to the throw taking place.	Low	Low	Adult supervision throughout.  When setting out this activity, consideration needs to be taken of other site users or others within your own group. Adequate space is required.	Group leader - ongoing
Slips, trips and falls	All - accident, injury	Ensure all participants are wearing suitable clothing (nothing in pockets) and appropriate footwear.  Check ground conditions for holes, lumps, other obstacles.  Be aware of wet grass conditions.	Low	Low	Adult supervision throughout	Group leader - ongoing

<b>Hazards</b> What could cause harm or damage?	<b>Who or what is at risk of being affected and how?</b>	<b>What are you already doing?</b> How have you reduced the risk already?	<b>Likelihood of risk occurring (L/M/H)</b>	<b>Severity of risk (L/M/H)</b>	<b>Are further controls necessary?</b> What else needs to happen to reduce the risk to an acceptable level?	<b>Action by:</b> name/date
Entanglement in chains	All - injury	Activity to be set up by an adult.  Long hair should be tied back.  Clear briefing/ instructions given by the group leader.	Low	Low	Adult supervision throughout	Group leader - ongoing
Adverse weather conditions	All - accident, injury	Activity not to be used in lightening or strong winds.	Low	Medium		Deer Park team - prior to setting up
Lack of 1 <sup>st</sup> aid provision	All - worsening injury	Activity is group leader led and therefore the visiting group is responsible for having a suitably qualified 1 <sup>st</sup> aider and a 1 <sup>st</sup> aid kit.	Low	Low		Group leader - prior to the activity starting