



Risk Assessment Form

Deer Park, Cowley



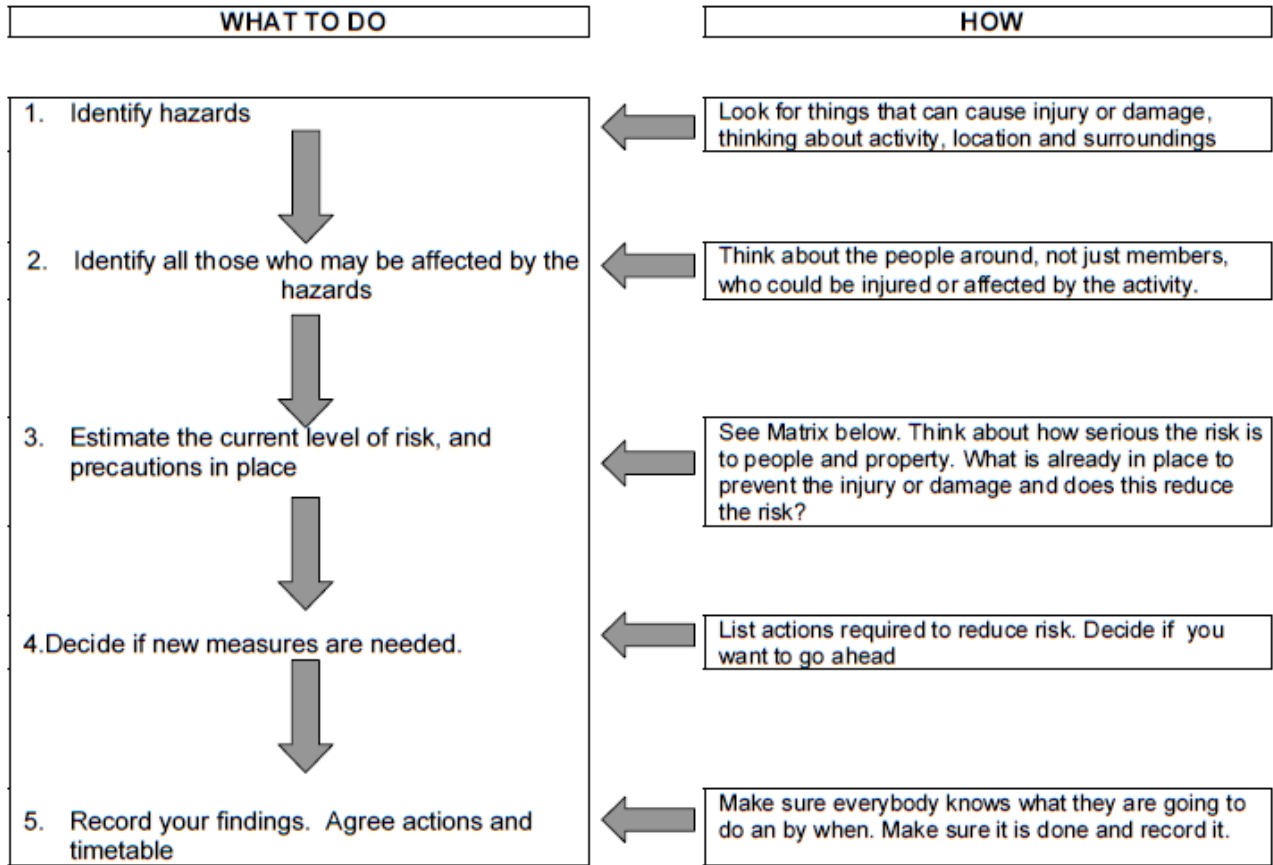
| Activity: Tunnels | | | | | Date: 01/04/2019 Review : April 2020 | |
|--|------------------|--|--------------------------|--|--|---------------------|
| Reviewed by: Sarah Crocombe Position: Centre Manager | | | Numbers Participants | unit | Sections: Rainbows/Brownies/Guides/ Senior Section/leaders | |
| Consent for Activity required: (circle) Yes | | Venue: Girlguiding Gloucestershire HQ Deer Park, Cowley, Cheltenham GL53 9NJ | | Type of instructor qualifications required: Leader Led | | |
| Hazard | Who is affected? | What controls are in place? | Risk level (L/M/H) | Are further controls necessary? | Action by & date | Review by & date |
| Slips trips and falls around tunnels and on top of tunnels | Participants | Adult Supervision visual checks made by leader. Rules and Safety explained at beginning of activity. | L | Plenty of adult supervision, ensure group is properly attired. | 01/04/2019 | 01/04/2020 |
| Participants suffering from claustrophobia and/or fear of the dark | Participants | Head torches provided, users with claustrophobia likely to withdraw upon entry, exits situated all over system. Leaders to listen to group to ensure that they are enjoying activity | L | Plenty of adult supervision. | 01/04/2019 | 01/04/2020 |
| Cuts and abrasions | Participants | Leader to ensure they have fresh water and first aid kit with them to clean any cuts etc. participants advised to where long sleeves and trousers at all times. | L | | 01/04/2019 | 01/04/2020 |

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|---------------------------------|------------------------------|---|---|--|------------|------------|
| Injury from pocket contents | Participants and Instructors | Instructors to ensure all participants have empty pockets | L | Group leaders to help ensure all pockets empty and contents kept safe for participant | 01/04/2019 | 01/04/2020 |
| Hitting head on roof of tunnels | Participants | Ensure the participants are crawling at all times. | L | | 01/04/2019 | 01/04/2020 |
| Tripping | Everyone | Suitable footwear – ensure shoes laces are done up | L | Group leaders can point out and help out where needed to tie laces etc. | 01/04/2019 | 01/04/2020 |
| Walking to activity (on grass) | Everyone | Ensure that the group stays together | L | Group leaders can point out and help out where needed to tie laces etc. Be aware of other groups using Bubbs Hill Be alert to site vehicle which may be on the hill Be alert to the slops – girls may need their inhalers | 01/04/2019 | 01/04/2020 |

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| Vehicular accident when walking to activity (on road/car park) | Everyone | Ensure the group stays together, walks in single file on roadway facing on-coming traffic. If possible front and rear leaders should wear hi-viz jackets. Do not allow girls to run around in car park as cars manoeuvre in and out of spaces | M | Hi viz jackets may be borrowed from the site manager | 01/04/2019 | 01/04/2020 |
| Failure of equipment | Everyone | All equipment checked regularly and any defects reported to Centre Manager. | L | | 01/04/2019 | 01/04/2020 |
| Presence of Wildlife | Everyone | If wildlife (eg. rabbit, badger, squirrel dead or alive) is found in a tunnel, the element should not be used. | L | All caps should be in place whenever the tunnels are not in use Any wildlife (other than small insects) should be reported to the site manager | 01/04/2019 | 01/04/2020 |
| Health & Hygiene | Everyone | Hands should be washed after using the tunnels | M | The toilet block at the foot of the hill should be used to wash hands prior to eating as the tunnels are dirty and may have had wildlife in the area. | 01/04/2019 | 01/04/2020 |

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|----------------|----------|--|---|--|------------|------------|
| Lifting injury | Everyone | Caps must be lifted back into position by a group of girls (an adult may be able to do it single-handedly) | M | If any caps cannot be replaced before leaving the area, the site manager must be informed. | 01/04/2019 | 01/04/2020 |
|----------------|----------|--|---|--|------------|------------|

RISK MANAGEMENT



RISK ASSESSMENT MATRIX

| | Severity | Slight Harm | Harmful | Extremely Harmful |
|---|----------|--|---|--|
| Likelihood | | superficial injuries, minor cuts and bruises | minor fractures, ill health leading to minor disability | multiple injuries, major fractures, fatalities |
| UNLIKELY Rarely happens | | LOW | LOW | MEDIUM |
| LIKELY Often happens | | LOW | MEDIUM | HIGH |
| VERY LIKELY Nearly always happens | | MEDIUM | HIGH | HIGH |