



# Risk Assessment Form

## Deer Park, Cowley



Activity: Assembly Hall					Date: 01/04/2019 Review : April 2020	
Reviewed by: Sarah Crocombe Position: Centre Manager			Numbers Participants	24 sleeping	Sections: Rainbows/Brownies/Guides/ Senior Section/leaders /parents/General public	
Consent for Activity required: N/A		Venue: Girlguiding Gloucestershire HQ Deer Park, Cowley, Cheltenham GL53 9NJ		Type of instructor qualifications required: N/A		
Hazard	Who is affected?	What controls are in place?	Risk level (L/M/H)	Are further controls necessary?	01/04/2019 & date	Review by & date
Electric shock	Residents/Visitors	Group Leader to ensure walkways clear (site check carried out prior to visitors arrival)	L	Adult supervision	01/04/2019	01/04/2020
Fire exit blocked	Residents/Visitors	Group leaders to ensure walkways clear (site check carried out prior to visitors arrival)	L	Adult supervision.	01/04/2019	01/04/2020
Wet surfaces and floors	Residents/Visitors	Warning signs put in place, ensure cleaned up as soon as possible to reduce risk.	L	Adult supervision	01/04/2019	01/04/2020
Hot water	Residents/Visitors	Controlled temperature	L	Adult supervision	01/04/2019	01/04/2020
Cleaning chemicals	Residents/Visitors	Stored out of reach of children – safety tops where possible. Not provided by Centre so Group Leader is responsible	L	Adult supervision	01/04/2019	01/04/2020

Hot cooking surfaces	Residents/Visitors	Kitchen control / discipline when cooking	L	Adult supervision	01/04/2019	01/04/2020
Potential fat fire	Residents/Visitors	Fire blanket in kitchen	L	Adult supervision	01/04/2019	01/04/2020
Sharp instruments	Residents/Visitors	All knives in separate drawer	L	Adult supervision	01/04/2019	01/04/2020
Hot pans	Residents/Visitors	Use Oven gloves – to be provided by Group Leader	L	Adult supervision	01/04/2019	01/04/2020
Space	Residents/Visitors	Control numbers in cooking area	L	Adult supervision	01/04/2019	01/04/2020
Fridge / freezer	Residents/Visitors	Thermometers fitted + monitored	L	Adult supervision	01/04/2019	01/04/2020
Fire Procedure	Residents/Visitors	Copy of fire procedure given to Group Leader and they inform all participants and carry out a fire drill	L	Adult supervision	01/04/2019	01/04/2020
Electrical Equipment – site supplied	Residents/visitors	All equipment provided by site has been PAT tested and is suitable to be used	L	Adult Supervision	01/04/2019	01/04/2020

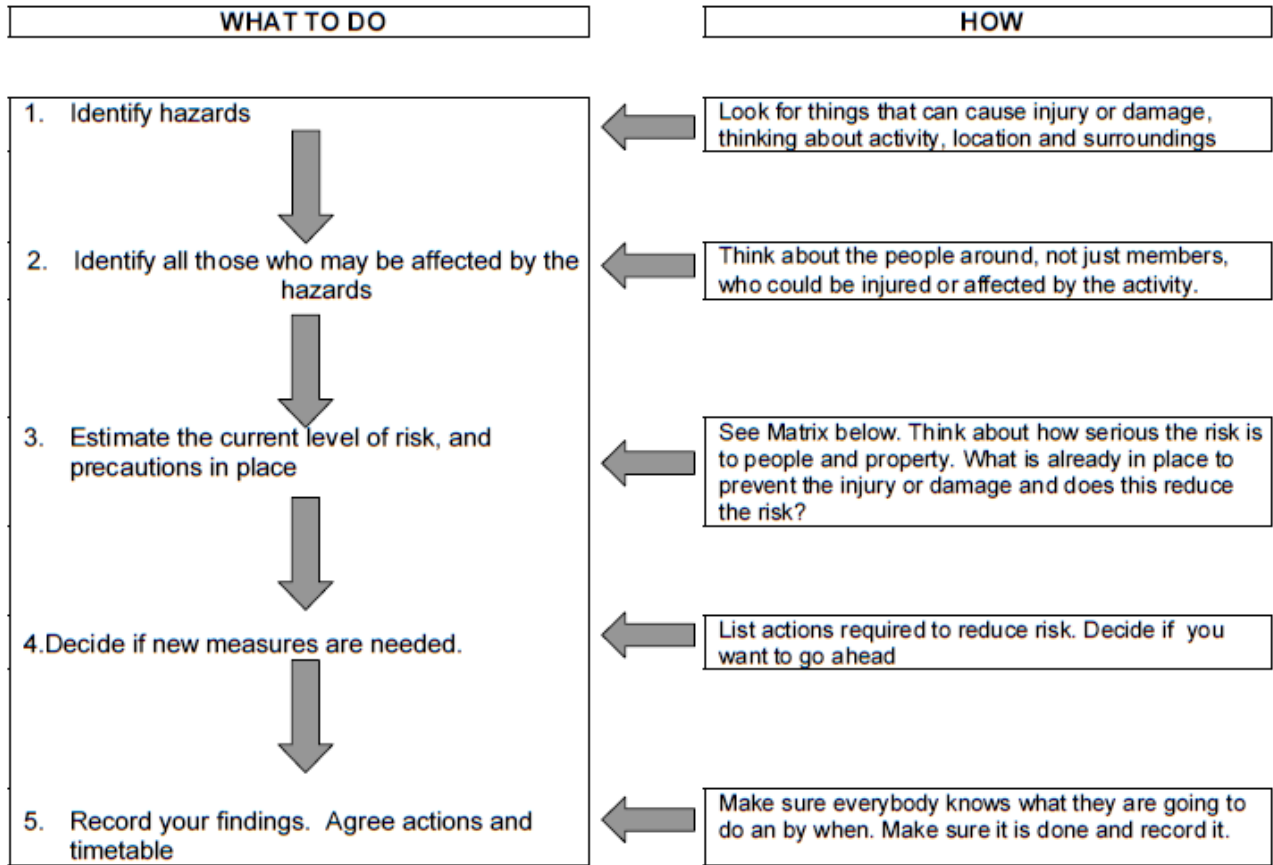
Continue on additional sheet if necessary

\* Refer to the A-Z of activities for information about instructor qualifications

March 2012

Electrical Equipment – Supplied by Group	Residents/visitors	It is the Group leaders responsibility that all electrical equipment brought and used onsite is in good condition and is unlikely to cause harm.	L	Adult Supervision	01/04/2019	01/04/2020
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## RISK MANAGEMENT



## RISK ASSESSMENT MATRIX

	Severity	Slight Harm	Harmful
		superficial injuries, minor cuts and bruises	minor fractures, ill health leading to minor disability
Likelihood			Extremely Harmful
UNLIKELY Rarely happens		LOW	multiple injuries, major fractures, fatalities
LIKELY Often happens		LOW	LOW
VERY LIKELY Nearly always happens		MEDIUM	MEDIUM
		MEDIUM	HIGH
		HIGH	HIGH