



# Risk Assessment Form

## Deer Park, Cowley



Activity: Deer House					Date: 01/04/2019 Review : April 2020	
Reviewed by: Sarah Crocombe Position: Centre Manager			Numbers Participants	24 + sleeping	Sections: Rainbows/Brownies/Guides/ Senior Section/leaders /parents/General public	
Consent for Activity required: N/A		Venue: Girlguiding Gloucestershire HQ Deer Park, Cowley, Cheltenham GL53 9NJ		Type of instructor qualifications required: N/A		
Hazard	Who is affected?	What controls are in place?	Risk level (L/M/H)	Are further controls necessary?	Action by & date	Review by & date
Electric shock	Residents/Visitors	Guiders to ensure walkways clear (site check carried out prior to visitors arrival)	L	Adult supervision	01/04/2019	01/04/2020
Fire exit blocked	Residents/Visitors	Guiders to ensure walkways clear (site check carried out prior to visitors arrival)	L	Adult supervision.	01/04/2019	01/04/2020
Wet surfaces/ floors	Residents/Visitors	Warning signs put in place and spillage cleaned up as soon as possible	L	Adult supervision	01/04/2019	01/04/2020
Door Stops Fire doors propped open	Residents/Visitors	Doors fitted with automatic shutting device	L	Adult supervision	01/04/2019	01/04/2020
Falling from bunk beds	Residents/Visitors	Signs (no jumping or playing on beds)	L	Adult supervision	01/04/2019	01/04/2020

Blocking of walk ways	Residents/Visitors	Inspection by Group leaders (site check carried out prior to visitors arrival)	L	Adult supervision	01/04/2019	01/04/2020
Hot water	Residents/Visitors	Controlled temperature	L	Adult supervision	01/04/2019	01/04/2020
Cleaning chemicals	Residents/Visitors	Stored out of reach of children – safety tops where possible	L	Adult supervision	01/04/2019	01/04/2020
Hot cooking surfaces	Residents/Visitors	Kitchen control / discipline when cooking	L	Adult supervision	01/04/2019	01/04/2020
Potential fat fire	Residents/Visitors	Fire blanket in kitchen	L	Adult supervision	01/04/2019	01/04/2020
Sharp instruments	Residents/Visitors	All knives in separate drawer	L	Adult supervision	01/04/2019	01/04/2020
Hot pans	Residents/Visitors	Use Oven gloves	L	Adult supervision	01/04/2019	01/04/2020
Kitchen Space	Residents/Visitors	Control numbers in cooking area	L	Adult supervision	01/04/2019	01/04/2020

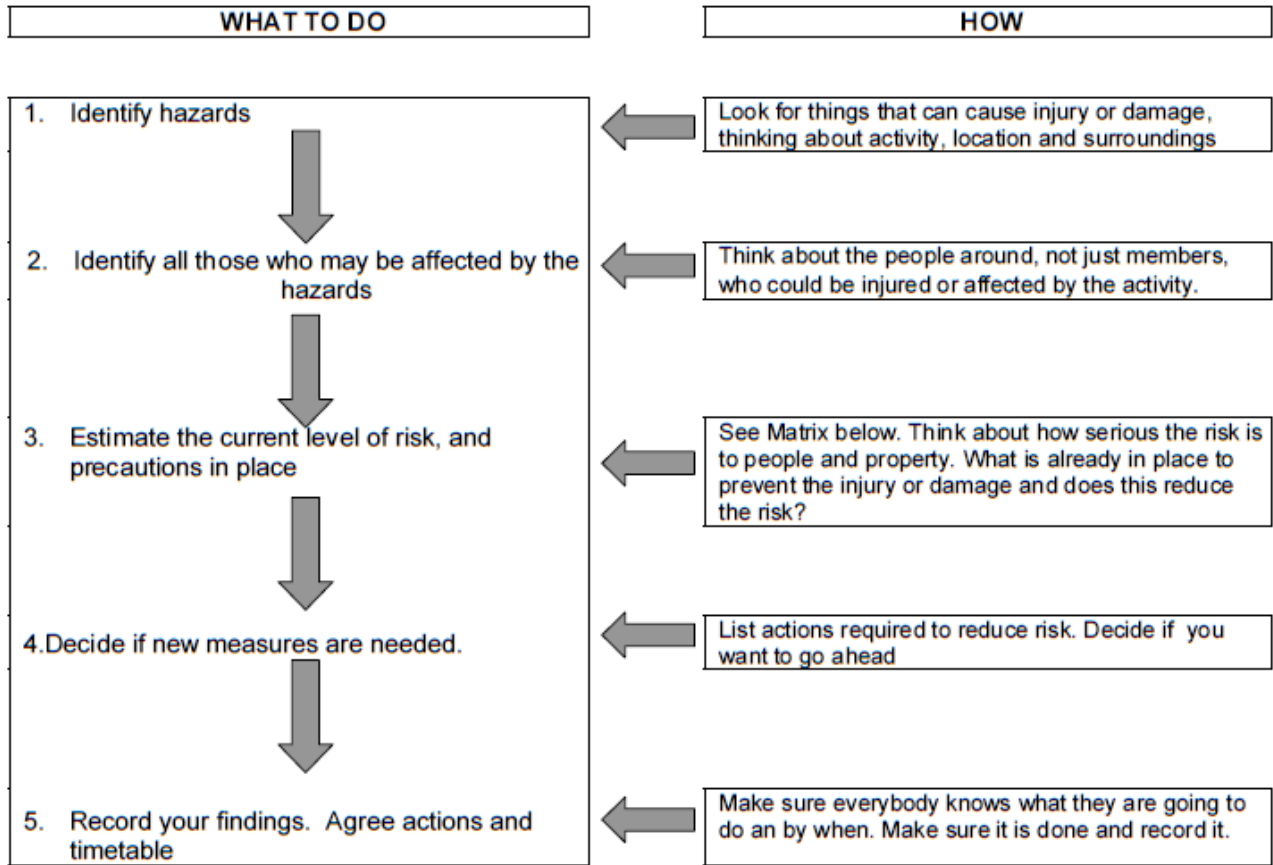
Continue on additional sheet if necessary

\* Refer to the A-Z of activities for information about instructor qualifications

March 2012

Fridge / freezer	Residents/Visitors	Thermometers fitted + monitored	L	Adult supervision	01/04/2019	01/04/2020
Eye level grill - over stretching (height)	Residents/Visitors	Ensure if using people are checking it	L	Adult supervision	01/04/2019	01/04/2020
Burns – wood stove	Residents/Visitors	Fire Guard and chimney is set to open position.	L	Adult supervision	01/04/2019	01/04/2020
Fire – from drying clothes over fire	Residents/Visitors	Warning Notice- regarding drying of clothes not to be done.	L	Adult supervision	01/04/2019	01/04/2020
Fire Procedure	Residents/Visitors	Copy of fire procedure given to Group Leader and they inform all participants and carry out a fire drill	L	Adult supervision	01/04/2019	01/04/2020
Electrical Equipment - site supplied	Residents/visitors	All equipment provided by site has been PAT tested and is suitable to be used	L	Adult Supervision	01/04/2019	01/04/2020
Electrical Equipment - Supplied by Group	Residents/visitors	It is the Group leaders responsibility that all electrical equipment brought and used onsite is in good condition and is unlikely to cause harm.	L	Adult Supervision	01/04/2019	01/04/2020

## RISK MANAGEMENT



## RISK ASSESSMENT MATRIX

	Severity	Slight Harm	Harmful
		superficial injuries, minor cuts and bruises	minor fractures, ill health leading to minor disability
Likelihood			Extremely Harmful
UNLIKELY Rarely happens		LOW	multiple injuries, major fractures, fatalities
LIKELY Often happens		LOW	LOW
VERY LIKELY Nearly always happens		MEDIUM	MEDIUM
		MEDIUM	HIGH
		HIGH	HIGH