



Risk Assessment Form

Deer Park, Cowley



Activity: Geocaching - both private course onsite and general public geocaches					Date 01/04/2019 Review : April 2020	
Reviewed by: Sarah Crocombe Position: Centre Manager			Numbers Participants	Any in line with appropriate ratios	Sections: Brownies/Guides/Senior Section/leaders /parents/General public	
Consent for Activity required: Yes			Venue: Girlguiding Gloucestershire HQ Deer Park, Cowley, Cheltenham GL53 9NJ		Type of instructor qualifications required: Yes at least Archery leader	
Hazard	Who is affected?	What controls are in place?	Risk level (L/M/H)	Are further controls necessary?	Action by & date	Review by & date
Slips, Trips and falls	Participants	Use activity instructions notes as activity induction Sensible outdoor shoes advised Participants discouraged from running in overgrown areas Additionally at night review speed of travel, use of torches/headlamps Groups working is small number. Advise groups of risks of natural trip hazards such as animal holes, mole hills, tree roots and plant stems. In extreme weather conditions the group leader will ensure suitable clothing and footwear is worn.	L	Group leader supervision	01/04/2019	01/04/2020

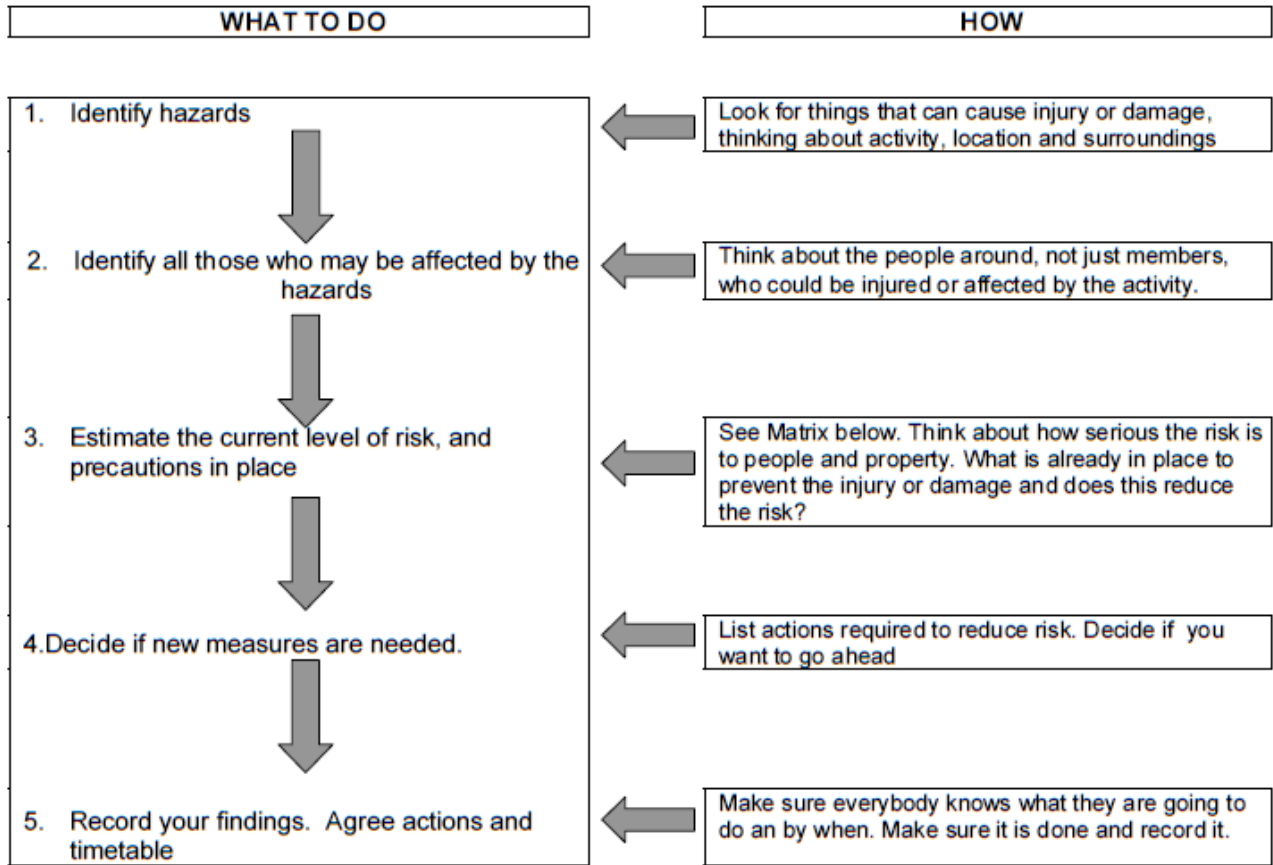
Safeguarding re Stranger danger/child protection issues/ safe from harm	Participants	<p>Young adult and children group size minimum of 3 per group. All leaders have advanced disclosure, any adult help without should not be left unaccompanied with participants.</p> <p>Group leader should ensure sufficient adult supervision</p>	L	Group leader supervision	01/04/2019	01/04/2020
Travel between geocaching sites	Participants	<p>Fluorescent jackets are available for participants or adults supervising travel on road. Briefing to groups on road safety</p>	L	Group leader supervision	01/04/2019	01/04/2020
Environmental factors	Participants	<p>These is a risk of insect bites. During warmer months risk of adders on site, groups should be warned of the risks.</p>	L	Group leader supervision	01/04/2019	01/04/2020
Weather Factors	Participants	<p>Ensure appropriate clothing and footwear is always worn. If thunder and lightening and extremely windy conditions that groups should not be in wooded areas.</p>	L	Group leader supervision	01/04/2019	01/04/2020

Collection of cache	Participants	Ensure that the group checks the area they are searching for dangers before putting hands in any random holes	L	Group leader supervision	01/04/2019	01/04/2020
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Additionally;

1. The whole group must start the session by doing a briefing on the use of the equipment – given spare batteries and shown the instructions attached to the GPS units
2. A time limit should be given to the group to facilitate monitoring of groups whereabouts and search is initiated if limit expires
3. Dependent upon age and ability of group adult supervision may be required with each group.

RISK MANAGEMENT



RISK ASSESSMENT MATRIX

	Severity	Slight Harm	Harmful
		superficial injuries, minor cuts and bruises	minor fractures, ill health leading to minor disability
Likelihood			Extremely Harmful
UNLIKELY Rarely happens		LOW	multiple injuries, major fractures, fatalities
LIKELY Often happens		LOW	LOW
VERY LIKELY Nearly always happens		MEDIUM	MEDIUM
		MEDIUM	HIGH
		HIGH	HIGH