



Risk Assessment Form

Deer Park, Cowley



Activity: Geo-caching					Date: October 2020 Review : Dec 2020	
Reviewed by: Daniel Rochelle Position: Centre Manager			Numbers Max 6 Participants		Sections: Brownies/Guides/Senior Section/leaders	
Consent for Activity required: Yes		Venue: Girlguiding Gloucestershire HQ Deer Park, Cowley, Cheltenham GL53 9NJ		Type of instructor qualifications required: N/A		
Hazard	Who is affected?	What controls are in place?	Risk level (L/M/H)	Are further controls necessary?	Action by & date	Review by & date
Slips, Trips and falls	Participants	<p>Use activity instructions notes as activity induction Sensible outdoor shoes advised Participants discouraged from running in overgrown areas If geo-caching at night review speed of travel, use of torches/headlamps</p> <p>Advise groups of risks of natural trip hazards such as animal holes, mole hills, tree roots and plant stems.</p> <p>Ensure suitable clothing and footwear is worn.</p>	L	Group leader supervision		Dec 2020
Travel between geocaching sites	Participants	<p>Fluorescent jackets are available for participants or adults supervising travel on road. Briefing to groups on road safety</p>	L	Group leader supervision		Dec 2020

Environmental factors	Participants	There is a risk of insect bites. During warmer months risk of adders on site, groups should be warned of the risks.	L	Group leader verbal instructions	Dec 2020
Weather Factors	Participants	Ensure appropriate clothing and footwear is always worn. If thunder and lightning and extremely windy conditions that groups should not be in wooded areas.	L		Dec 2020
Transmission of Covid-19 during activity	Participants and Leaders	Ensure all participants and Leaders are adhering to the current Government guidelines of social distancing and hygiene. Hand sanitiser is available for use. All equipment will be sanitised before the activity starts. GPS units are not to be shared or mixed during the activity. If a unit is splitting into smaller groups then GPS units and clipboards and pencils are to be wiped down between groups	L	Group leader supervision	Dec 2020

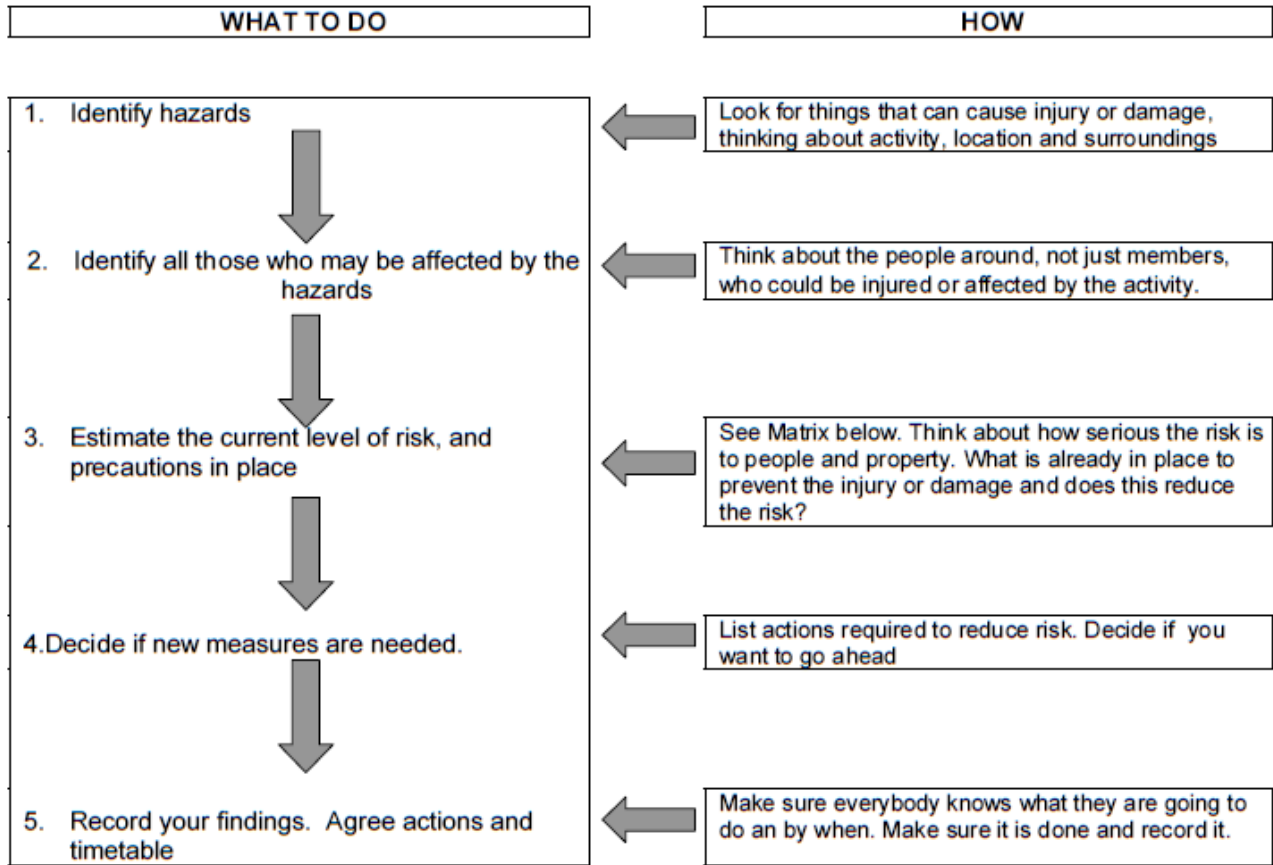
Additionally;

1. The whole group must start the session by doing a briefing on the use of the equipment – and shown how to use the GPS unit to find the caches.
2. A time limit should be given to the group to facilitate monitoring of participants whereabouts.
3. Dependent upon age and ability of group, adult supervision may be required with each group.

This document should be signed-off by the commissioner who supports your unit. Depending on your area this will be your district or division commissioner .

Commissioner's signature: SAAnderson Date: 16 Oct 2020

RISK MANAGEMENT



RISK ASSESSMENT MATRIX

	Severity	Slight Harm	Harmful
		superficial injuries, minor cuts and bruises	minor fractures, ill health leading to minor disability
Likelihood			Extremely Harmful
UNLIKELY Rarely happens		LOW	multiple injuries, major fractures, fatalities
LIKELY Often happens		LOW	LOW
VERY LIKELY Nearly always happens		MEDIUM	MEDIUM
		MEDIUM	HIGH
		HIGH	HIGH