



Risk Assessment Form

Deer Park, Cowley



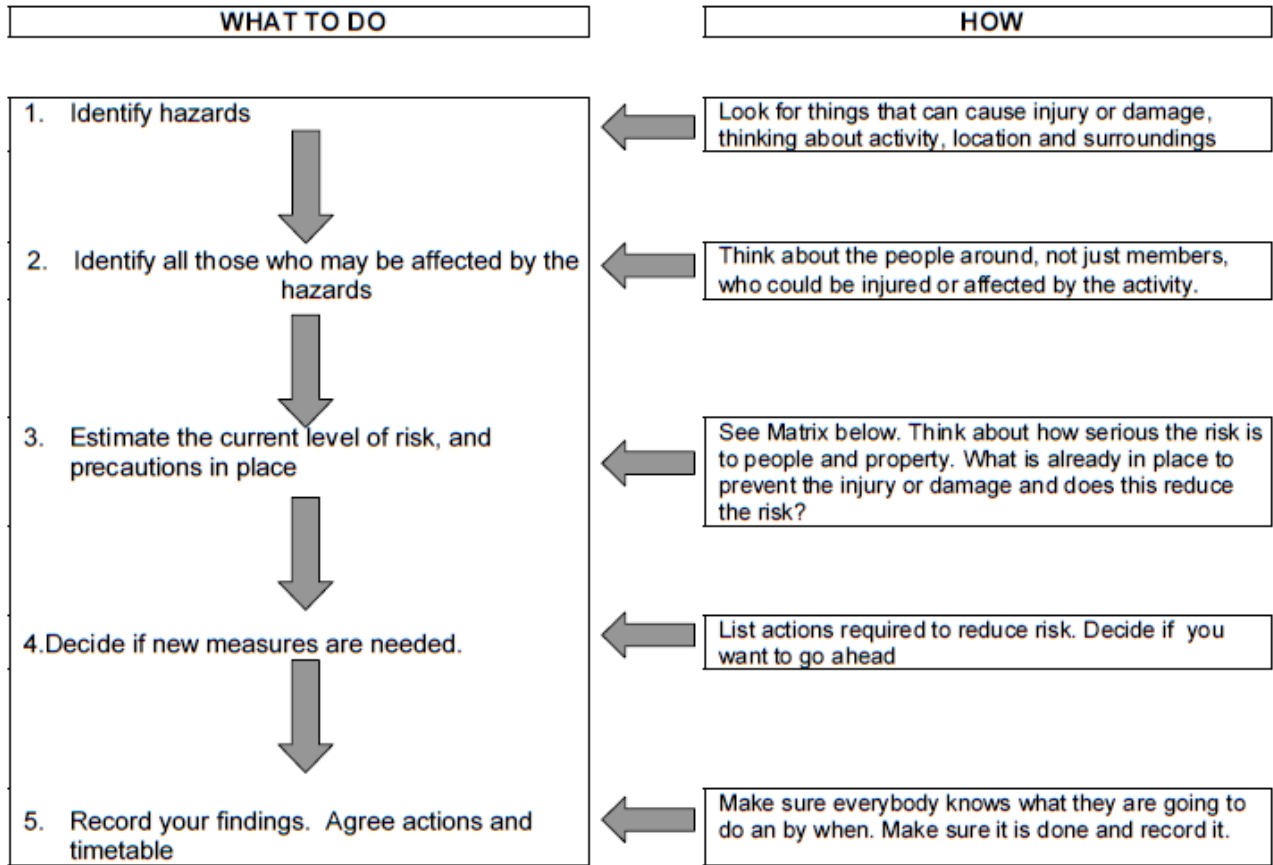
Activity: Fencing					Date: 01/04/2019 Review : April 2020	
Reviewed by: Sarah Crocombe / Helen Welsh Position: Centre Manager			Numbers Participants	<input type="text" value="unit"/>	Sections: Rainbows/Brownies/Guides/ Senior Section/leaders	
Consent for Activity required: (circle) Yes		Venue: Girlguiding Gloucestershire HQ Deer Park, Cowley, Cheltenham GL53 9NJ		Type of instructor qualifications required: Instructor - core coach		
Hazard	Who is affected?	What controls are in place?	Risk level (L/M/H)	Are further controls necessary?	Action by & date	Review by & date
Misuse of equipment leading to injuries due to being hit e.g. bruises, cuts and abrasions	Participants	<ul style="list-style-type: none"> Participants to be briefed on safe practice for carrying and behaving with foils. Safety equipment to be worn Safety brief to be given prior to session commencing Equipment must be left secure when unattended 	L	Plenty of adult supervision, ensure group is properly attired.	01/04/2019	01/04/2020
Wearing equipment incorrectly, causing injury due to being struck by a foil	Participants	<ul style="list-style-type: none"> All participants must wear full protective clothing. Instructor to check safety equipment and remain vigilant of protective equipment whilst participants are fencing. 	L	Plenty of adult supervision.	01/04/2019	01/04/2020

Injury due to being struck by foil	Participants	<ul style="list-style-type: none"> • Instructor to give safety talk about boundaries of area. • Instructor to set up defined safety area. • All participants without masks, and spectators, to remain in the designated waiting area. • Instructor to remain vigilant at all times • Safety brief must make clear that they must stop fencing immediately if someone calls “STOP” • Safety brief must make clear that masks MUST be worn when foils are in hands 	L		01/04/2019	01/04/2020
Injury due to faulty equipment	Participants and Instructors	<ul style="list-style-type: none"> • All equipment should be checked prior to use and during session • All equipment must be checked in line with monthly safety checks • Instructor must check that all foils have safety buttons on the end 	L	Group leaders to help ensure all pockets empty and contents kept safe for participant	01/04/2019	01/04/2020
Injury from collisions with objects, causing bruises, cuts and abrasions	Participants	<ul style="list-style-type: none"> • Activity area must be clear of all obstructions. • Any equipment not in use should be removed from the activity area. 	L		01/04/2019	01/04/2020

Collisions with other participants causing concussion, bruises or abrasions	Everyone	<ul style="list-style-type: none"> • Instructor to ensure participants are spaced out when activity takes place. • Instructor to ensure there is good participant control during the session. • Safety brief must state that participants cannot run while fencing 	L	Group leaders can point out and help out where needed to tie laces etc.	01/04/2019	01/04/2020
Hard, uneven or slippery surfaces causing slips, trips and falls	Everyone	<ul style="list-style-type: none"> • Area checked for hazards before session. • Participants checked to ensure they are wearing suitable footwear. • Safety brief must state that participants cannot run while fencing 	L	<p>Group leaders can point out and help out where needed to tie laces etc.</p> <p>Be aware of other groups using Bubbs Hill</p> <p>Be alert to site vehicle which may be on the hill</p> <p>Be alert to the slops - girls may need their inhalers</p>	01/04/2019	01/04/2020
Non Participants Encroachment, causing injury from being hit by foil	Everyone	<ul style="list-style-type: none"> • When not in a sole use area, a clear boundary must be set up to define activity area. • Instructor to be aware at all times of anyone approaching the area. • Appropriate signage to be in place prior to start of session 	M	Hi viz jackets may be borrowed from the site manager	01/04/2019	01/04/2020

Jewellery/Objects in Pockets Entrapment/ collisions causing cuts, bruises and abrasions	Everyone	Participants checked to ensure they have removed jewellery and objects from pockets.	L		01/04/2019	01/04/2020
Over-exertion Muscle strains	Everyone	Instructor to ensure a thorough warm-up is carried out prior to the activity starting.	L	All caps should be in place whenever the tunnels are not in use Any wildlife (other than small insects) should be reported to the site manager	01/04/2019	01/04/2020
Weather Risk of sunburn, heat exhaustion and dehydration; or hyperthermia during activity	Everyone	<ul style="list-style-type: none"> • Ensure regular water breaks are taken. • If it is hot, ensure participants wear sun cream and hats and there is a shaded area available. • If it is cold, ensure participants are wearing suitable clothing to keep warm. 	M	The toilet block at the foot of the hill should be used to wash hands prior to eating as the tunnels are dirty and may have had wildlife in the area.	01/04/2019	01/04/2020
Insufficient warm up Muscle sprain or strain	Everyone	All participants must carry out a thorough and appropriate warm up prior to fencing.	M	If any caps cannot be replaced before leaving the area, the site manager must be informed.	01/04/2019	01/04/2020

RISK MANAGEMENT



RISK ASSESSMENT MATRIX

	Severity	Slight Harm	Harmful
		superficial injuries, minor cuts and bruises	minor fractures, ill health leading to minor disability
Likelihood			Extremely Harmful
UNLIKELY Rarely happens		LOW	multiple injuries, major fractures, fatalities
LIKELY Often happens		LOW	LOW
VERY LIKELY Nearly always happens		MEDIUM	MEDIUM
		MEDIUM	HIGH
		HIGH	HIGH